

**RIVERBEND WEST
COMMUNITY DEVELOPMENT DISTRICT**

AGENDA PACKAGE

Monday, June 12, 2023, at 6:00 p.m.

Meeting to be held at:

**SouthShore Regional Library
15816 Beth Shields Way
Ruskin, FL 33573**

Remote Participation:

Call in (audio only) (646) 838-1601 or (646) 568-7788, 816 805 846#



2654 Cypress Ridge Blvd. Suite 101
Wesley Chapel, FL 33544
(813) 652-2454

Riverbend West Community Development District

Board of Supervisors

Kevin Kaspar, Chairman
Morgan Woodcock, Vice Chairman
Keith Cascio, Assistant Secretary
Rebecca Hartsook, Assistant Secretary
Joe Collins, Assistant Secretary

Staff:

Jennifer Goldyn, District Manager
John Vericker, District Counsel
Phil Chang, District Engineer

Revised Meeting Agenda Monday, June 12, 2023 – 6:00 p.m.

1. **Call to Order and Roll Call**
2. **Audience Comments on Agenda Items – Three- (3) Minute Time Limit**
3. **Staff Reports**
 - A. Aquatics Report Page 3
 - B. Landscape
 1. Consideration of 2023 Storm Disaster Response Proposal Page 13
 2. Consideration of Clearing Ditch 7 Proposal..... Page 15
 3. Consideration of Top Choice Proposal..... Page 29
 - C. Landscape Inspection Report Page 43
 - D. District Counsel
 - E. District Engineer
 - F. District Manager
4. **Business Items**
 - A. Presentation of Proposed Budget for FY 2024 Page 48
 - B. Consideration of Resolution 2023-09, Approving Proposed FY 2024 Budget Page 58
 - C. Consideration of Holiday Lighting Proposals..... Page 60
 - D. Consideration of Addendum to Community Signage License Agreement..... Page 66
 - E. Discussion regarding Rizzetta Technology Contract..... Page 68
 - F. Discussion regarding District Services Increase..... Page 71
5. **Consent Agenda**
 - A. Consideration of Regular Meeting Minutes from May 15, 2023 Page 72
6. **Supervisor Requests**
7. **Adjournment**

The next meeting is scheduled for Monday, July 17, 2023



Riverbend West Community Development District Waterway Inspection Report

Reason for Inspection:
Quality Assurance

Inspection Date:
5/18/2023

Prepared for:
Riverbend West
Community Development District

Prepared by:
Tom Donaghy, Service Manager
Doug Agnew, Senior Environmental Consultant

www.AdvancedAquatic.com
lakes@advancedaquatic.com

292 S. Military Trail, Deerfield Beach, FL 33442

Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa
1-800-491-9621



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Waterway Inspection Report | Page 2

Site Assessments

Pond 1

Comments:

Normal Growth Observed

Hydrilla and Algae observed and treated.

Moderate amount of the beneficial native aquatic plant, Gulf Spikerush bordering portions of the pond shoreline.



Pond 2

Comments:

Site Looks Good

Trace amount of Torpedo Grass observed and treated.



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Waterway Inspection Report | Page 3

Site Assessments

Wetland Buffer 3

Comments:

Normal Growth Observed

Spot treating all Cat. 1 Invasive & Exotic plant species around the Wetland Buffer.



Pond 4

Comments:

Site Looks Good

Trace amount of Torpedo Grass observed and treated.



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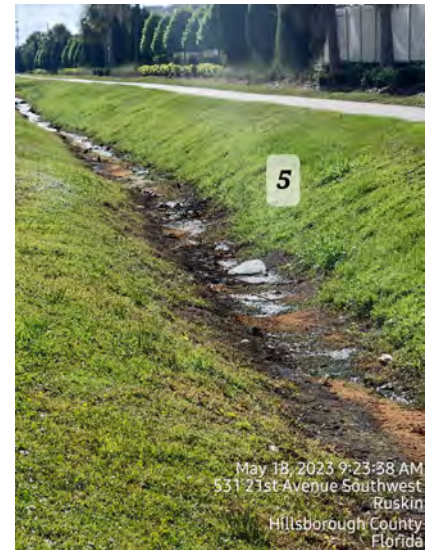
Site Assessments

Ditch 5

Comments:

Normal Growth Observed

Torpedo Grass observed and treated.



Ditch 6N

Comments:

Site Looks Good

Trace amount of Torpedo Grass
observed and treated.



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Site Assessments

Ditch 6S

Comments:

Site Looks Good

Trace of Torpedo Grass observed and treated.



Ditch 7

Comments:

Normal Growth Observed

Torpedo Grass and Primrose observed and treated. Keeping drainage area free of vegetation.



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Waterway Inspection Report | Page 6

Site Assessments

Ditch 8

Comments:

Normal Growth Observed

Duck Weed and Algae observed and treated.



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Waterway Inspection Report | Page 7

Site Assessments

Pond 1

Comments:

Normal Growth Observed

Hydrilla observed and treated. Trash removed throughout the month of May.

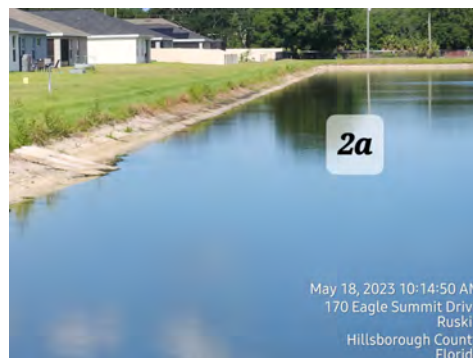


Pond 2

Comments:

Normal Growth Observed

Torpedo Grass observed and treated. Trash removed throughout the month of May.



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Map



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Waterway Inspection Report | Page 10



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Pine Lake Services
2122 Henley Road
Lutz, Florida 33558
(813) 948-4736

May 2023

Dear Valued Customer,

It is possible that you or your property will be affected by a hurricane or tropical storm this storm season. Please be aware that Pine Lake Services has a response action plan to address our customers' storm-related landscape needs. As we did last year with Hurricane Ian, we are making plans to be able to effectively respond to storm-related damage that might arise. In the event a storm makes landfall at or near your site, we will initially canvas every property that Pine Lake provides landscape maintenance services to and then will dispatch our crews to address customer authorized/approved clean-up needs based on the following priorities:

- **1st Objective** – Clearing vehicle access to allow emergency personnel access to your property.
- **2nd Objective** – Clearing debris from structural dwellings that may pose immediate risk or danger.
- **3rd Objective** – Trim and Remove hazardous damaged limbs that remain in trees versus on the ground.
- **4th Objective** – Re-planting plant material that may have a chance of surviving if root balls can be planted and watered in a timely manner.

As a company, we will be prepared to mobilize additional Pine Lake Services resources from our extensive sub-contractor network if needed to help expedite clean-up response efforts.

Once the priorities detailed above have been met, we will address chipping and removing tree limbs left on the ground from initial clearing efforts as well as removal of root balls and large wood trunks or branches remaining on properties. The final phase would include restoration of damages or losses resulting from the storm and associated clean-up. We would anticipate a return to expected maintenance operations the following week for all but the most severely impacted properties.

Please review our attached proposed pricing and agreement. Be sure to expedite this executed document to us or let us know if we can help answer any questions you may have. We encourage you to be as prepared as you can to help assure a timely and effective response should we suffer an unfortunate event.

Sincerely,

Jason Aleman
Account Manager
Pine Lake Services



PINE LAKE
SERVICES
LANDSCAPE • NURSERY • TREE CARE

Pine Lake Services 2023 Storm/Disaster Response Rates

Cleanup Labor Rates

- 1) General Labor: \$75/hour
- 2) Chainsaw Labor: \$85/hour
- 3) Heavy Equipment Labor (Loader, Bucket Truck, etc.): \$145/hour
- 4) Mobilization: \$700/crew (within 45 miles of office location, add \$50 for every 10 miles further)
- 5) Dump Fees (Dump Truck): \$300/load
- 6) Dump Fees (Grapple Truck): \$850/load
- 7) After Hours/Weekend Additional Hourly Rate: \$30/hour

Equipment Daily Rates (½ Day Minimum)

- 1) Truck and Trailer: \$600.00
- 2) Dump Truck: \$965.00
- 3) Dump Trailer: \$450.00
- 4) Chipper: \$650.00
- 5) Grapple Truck: \$1200.00
- 6) CAT Loader: \$600.00

Please provide me Storm/Disaster services

Property name: _____

Signature of authorized representative: _____

Name of authorized representative: _____

Date: _____

Please sign and email to: jason@pinelakenurseryinc.com



Proposal #2411

Riverbend West Ditch Clean Up

Date 6/5/2023
Customer Chairman Of the Board | Riverbend West CDD |
Property Riverbend West CDD | 368 Cascade Bend Dr. | Ruskin, FL 33570

Jason Aleman would like to thank you for the opportunity to bid. We look forward to working with you on this project. If you have any questions, please feel free to contact us at any time at jason@pinelakenurseryinc.com or 813-598-9230.

Flush cut out all pepper and scrub brush plants, grind in place what we can, and remove and dispose of large debris off-site. This proposal is based on access granted from neighbor property.

Pepper and Brush Removal

Clean up

Clean up : \$9,830.66

PROJECT TOTAL: \$9,830.66

Terms & Conditions

Terms & Conditions

Payment Terms

Any proposal exceeding \$5,000 for an enhancement to a Maintenance property, a 50% deposit will be required upon acceptance to schedule job. The remaining 50% balance will be due upon completion of job.

Payments made via credit card will be accepted up to \$4,750 and will include an additional 3% credit card fee.

If payment requires Pine Lake to create and/or setup an account in an additional software, Pine Lake reserves the right to charge an administrative fee along with passing along any software fees charge.

Exclusions

The Following matters are excluded from the Work, unless specified in writing to the contrary:

This Proposal price is valid for Thirty (30) days. We reserve the right to modify pricing after that time to reflect current market prices.

Site work is excluded unless specified in writing within the Proposal. Site should be at finished grade (within 1" of final grade), with all soils in sod and planting areas to be loose, not compacted, and ready to install landscape material. If site is not at finished grade, Contractor reserves the right to delay until site is properly prepared.

Removal of base material and/or aggregate material within all landscape planting areas, sod areas and other green space areas that impedes or impacts proper planting of plant material and sod.

Soil replacement where base material and/or aggregate material was removed for proper planting

Drainage: Should the Client's property be the lowest elevation in relation to surrounding property or buildings, the Contractor reserves the right to retain an expert to evaluate and propose drainage solutions. All costs for engineering services, as well as the actual drainage work will be at the Client's expense. Unless the Client has a detailed Topographical survey completed, the above clause may come into effect.

Soil, Sod and/or Mulch quantities are estimates only. They do not account for disturbed construction areas or other fluctuations. Invoices will reflect actual quantities used at proposed price per unit.

Conduit and connections for electrical, gas, and all other utilities and services

Site Unknowns: Including, but not limited to, sub-surface conditions/obstacles that create unforeseen labor, equipment, material, or disposal charges

MOT for temporary traffic control

Any Irrigation or utility trenching thru roads, road base, concrete, or rock will incur additional costs

Any cutting or repairing of any hard surface such as asphalt, concrete, pavers or curbs for irrigation or landscape

We need 72 hours' notice prior to road base material or concrete work is installed so that sleeves and/or road bores are installed

Backflow Connection

Water source for irrigation is based on specifications at the dedicated meter of the location marked on irrigation plan sheet. If a different location of the dedicated water source is established during construction a change order will be entered into to adjust for the costs associated with the new route for mainline and connections.

Man hours required to find installed buried irrigation sleeves or irrigation piping in areas where asphalt, concrete, curbs, or other hard surfaces are installed prior to completing the irrigation system and where markings or stubs have been placed to show location of irrigation sleeves or piping and these markers have been damaged, buried, or removed by others.

Additional man hours required to maintain plant material and/or sod of a landscape and irrigation installation project that:

Has been started by Pine Lake Nursery and Landscape and/or its subcontractors and is interrupted, delayed, impeded, or prohibited, by others from being worked on continuously until the landscape and irrigation project is completed. Pine Lake Nursery and Landscaper and its subcontractors are excluded. Upon completion of the landscape and irrigation installation project as specified in the landscape and irrigation plan sets is considered complete but will not be accepted as completed until the project as a whole is accepted as complete.

Existing tree preservation, barricading, pruning, root pruning, or inventory

Repairs to any erosion control measures that are damaged or inoperative prior to commencement of landscape and irrigation work

Any planting of sod or other ground cover as required by any municipality when construction of landscape and irrigation has ceased or been suspended for more than 30 days that is no fault of the landscape or irrigation contractor or subcontractors

Warranty on transplanted plant material from the project site

Warranty on plant material that is not rated to grow in established USDA plant hardiness growth zone(s)

Procedure for Extra Work, Changes and Escalation

If it shall become necessary for the Contractor to make changes in any designs, drawings, plans, or specifications for any part of the project or reasons over which we have no control, or we are put to any extra work, cost or expense by reason of any act or matter over which it has no control, the Customer will pay to the Contractor a fee for such changed or extra Work calculated on a time and materials basis. All changes to Work or pricing or the terms of this Agreement will be read and understood within the context and meanings of this Agreement unless stated explicitly to the contrary.

Change Order: The quantities or specifications of material as outlined in the Proposal could be adjusted at any time with approval in the form of a signed Change Order. Change Orders will be executed using

current market prices

Escalation Clause

In the event of significant delay or price increase of material, equipment, or energy occurring during the performance of the contract through no fault of the Construction Manager, the Contract Sum, time of completion or contract requirements shall be equitably adjusted by Change Order in accordance with the procedures of the Contract Documents. A change in price of an item of material, equipment, or energy will be considered significant when the price of an item increases 5% percent between the date of this Contract and the date of installation

Warranty and Tolerances

Payments Received: The Warranty for the contract is only valid if payment is received in full on acceptance of the work

Diligence: The Contractor agrees to carry out its Work diligently and to provide sufficient supervision and inspection of its staff and subcontractors and that its work will be of proper and professional quality, and in full conformity with the requirements of the contract

Competence: The Contractor warrants that it is competent to perform the Work and that it has the necessary qualifications including knowledge and skill with the ability to use them effectively.

Site Unknowns: It is the responsibility of the Client or the Client's Representative to fully inform the Contractor of all the information regarding site unknowns that may include difficult buried materials, cables, and pipes, tree stumps, drainage or water table issues, rock, and shale sub

surfaces and/or other impediments, issues or factors that could otherwise impact the quality, cost and timeliness of project completion. Failure to notify the Contractor may lead to additional costs to the Client (at the Contractor's discretion) and schedule time not included in the proposal and may require changes in design and construction to overcome such problems – all for which the

Client will be responsible. Client can avoid such risks by permitting the Contractor to do appropriate soil and ground tests, review the site, and to secure additional required site information from appropriate government and other authorities.

Damaged Utilities: Should damage occur to utilities during construction, the Contractor is only liable for the cost of the repair. the Contractor is not liable in any way for inconvenience to the Client caused by damage to the utilities

Damage to neighbors buried utilities, on the Client's property, are the responsibility of the Client

Damage to installed material (plants, trees, sod, etc.) by foot traffic, machinery, equipment, other trades, owner

neglect or acts of nature will be excluded from any warranty and will not be replaced at the cost of Contractor
Damage due to pest infestation is excluded from warranty and any damaged material will not be replaced at the cost of the Contractor. If, however, the Contractor has a separate maintenance contract with the client, pest control would fall under that contract and would be subject to those warranty parameters.
Damage due to improper watering after final acceptance will not be replaced at the cost of the Contractor

Material Tolerances

Wood: Pressure treated wood cannot be guaranteed against warp age, checking, or cupping.

Stone: Natural stone has color variations that vary from stone to stone. In addition, mineral deposits such as lime, iron, etc. can change the stone and even bleed. This is the nature of the product, and the Client accepts this as a natural and acceptable quality of the stone

Metal: Metal, which is not galvanized, is not guaranteed from rusting commencing immediately after installation

Concrete: Spider cracks (hairline stress-fractures) are considered a normal characteristic of all types of concrete. Concrete may crack substantially over time due to proximity of tree roots.

Warranty Time Period: The Contractor warrants all construction and installation for a period of one (1) year, providing that they have been maintained properly. All construction materials are subject to manufacturer's specific warranties/guarantees. Planting is warranted for one (1) year if there is an approved irrigation system


Client Responsibilities: The Client recognizes and agrees that they have a responsibility to maintain constructions, plants, bushes, trees, and other installations in keeping with standard quality maintenance requirements for the Warranty to remain in effect. Failure to properly maintain materials or horticulture installations will void the warranty. Client further recognizes and agrees that damage to construction, materials, horticulture elements and other warrantable items of the project will not be warranted if the damage or loss is due to elements beyond the control of the Contractor. For example, flooding eaves, troughs that damage plants, fallen branches, animal caused damage, damaged/ burst irrigation or drainage pipes that were not maintained properly, use of improper chemicals, improper maintenance, extreme or unusual weather conditions, and similar and/or related situations – void all warranties provided by the Contractor

Use of Client Selected and Approved Substandard Materials: Client recognized and agrees that if the Client has chosen and approved the use of substandard materials for any application that the one-year warranty will be void or otherwise limited in writing on those items so impacted but will remain in effect for all other elements of the

project not impacted directly or indirectly by use of substandard materials. the Contractor will notify in writing to the Client any material that the Client has selected that would negatively impact the one-year warranty of the Contractor – prior to purchasing and/or installing such materials

Material Grades: The Client recognizes that all materials come in a range of grades of quality and finishes, and that natural materials are not perfect. Natural wood has knots, and other natural materials have variability in color due to a wide range of factors, and that sample while useful in material selection decision-making, cannot be expected to accurately represent the total completed installation. The Contractor shall endeavor to enable the Client to see or understand the representative range of color, texture, and related of all materials installed on a project, however, acceptable Florida Grades and Standards will be used for the final selection of those materials. Once the selection has been approved by the Client, the Client will be responsible for all costs associated with changing any given material should the Client change their mind during or after material is purchased or installed.

Plant specified height and width are used as primary sizes for sourcing plant material. This may result in minor deviation from container and caliper size specifications.

By 
Jason Aleman
Date 6/5/2023
Pine Lake Services, LLC

By _____
Chairman Of the Board
Date _____
Riverbend West CDD





Proposal #2453

Riverbend Top Choice Application 6.23

Date 6/5/2023
Customer Chairman Of the Board | Riverbend West CDD |
Property Riverbend West CDD | 368 Cascade Bend Dr. | Ruskin, FL 33570

Pine Lake Nursery would like to thank you for the opportunity to bid. We look forward to working with you on this project. If you have any questions, please feel free to contact us at any time at Jason@pinelakenurseryinc.com. Pine Lake Nursery proposes to install Top Choice that will cover, 120,000 sqft of common area in the Riverbend new section.

Top Choice Application

Fertilizer & Pest Control

Items	Quantity	Unit
Topchoice Application	1.00	LS

Fertilizer & Pest Control:	\$1,156.25
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PROJECT TOTAL:	\$1,156.25
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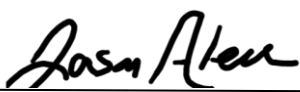
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Use of Client Selected and Approved Substandard Materials: Client recognized and agrees that if the Client has chosen and approved the use of substandard materials for any application that the one-year warranty will be void or otherwise limited in writing on those items so impacted but will remain in effect for all other elements of the

project not impacted directly or indirectly by use of substandard materials. the Contractor will notify in writing to the Client any material that the Client has selected that would negatively impact the one-year warranty of the Contractor – prior to purchasing and/or installing such materials

Material Grades: The Client recognizes that all materials come in a range of grades of quality and finishes, and that natural materials are not perfect. Natural wood has knots, and other natural materials have variability in color due to a wide range of factors, and that sample while useful in material selection decision-making, cannot be expected to accurately represent the total completed installation. The Contractor shall endeavor to enable the Client to see or understand the representative range of color, texture, and related of all materials installed on a project, however, acceptable Florida Grades and Standards will be used for the final selection of those materials. Once the selection has been approved by the Client, the Client will be responsible for all costs associated with changing any given material should the Client change their mind during or after material is purchased or installed.

Plant specified height and width are used as primary sizes for sourcing plant material. This may result in minor deviation from container and caliper size specifications.

By 
Jason Aleman
Date 6/5/2023
Pine Lake Services, LLC

By _____
Chairman Of the Board
Date _____
Riverbend West CDD



Riverbend West

LANDSCAPE INSPECTION REPORT



June 1, 2023
Rizzetta & Company
Bryan Schaub – Landscape Specialist



Rizzetta & Company
Professionals in Community Management

Summary, New Phase Entrance & Eagle Summit

General Updates, Recent & Upcoming Maintenance Events

- ❖ Monitor for Fungai as we head into the rainy season.
- ❖ Upcoming micro-nutrients & iron events for turf, palms, & beds.
- ❖ Maintain the plant strips around all ponds in a sightly manner.

The following are action items for Pine Lake to complete. Please refer to the item # in your contractor's response listing action already taken or anticipated time of completion. **Red Text** indicated deficient items from a previous report. **Bold Red Text** indicates deficient items for more than one report. **Green Text** indicates a proposal has been requested. **Blue** indicates irrigation.

1. Along 21st in the north ROW, remove weeds from beds, prune shrubs into consistent hedge row with a level top. Why are the newly installed shrubs not performing up to standards? (Pic 1)



6. Along the north ROW of 21st, treat the Magnolia for Tulip Scale. (Pic 6)



2. In the beds in the north ROW of 21st and east of the New Phase entrance, there are missing/dead plants. Replace east end when the bed has its grading raised.
3. At the new phase entrance, **replace** missing annual flower units, the west ROW is **empty**.
4. In the same area, start to prune the Ti plants. Cut 1/3 of the canes each month for 3 months.
5. Detail tree rings at the new phase entrance.
7. At the new phase entrance, bury the bubbler whip for the Magnolia.
8. Diagnose & treat the dying Holly along the north ROW of 21st.
9. At the installation on Eagle Summit, replace dead Podocarpus when irrigation is complete.
10. **At the new plant installation at the end of Eagle Summit, install the beds, bed lines and mulch. This should have been completed months AGO.**
11. In the same area, detail & edge the structure, line trim the bank & flush cut the stumps.



New Dog Park, 1st, 21st & Original Dog Park

12. The rock was installed around the mail kiosk at the new dog park. (Pic 12)



13. At the north end of the new phase ponds, when will the new sod be installed?
14. In the same area, remove all weeds from the fencing.
15. Around the ponds, Pine Lake to detail the plant strips.
16. At the monument area, the new Annual Flowers need to be weeded.
17. In the same area, diagnose & take corrective actions to improve the condition of the turf. There are now at least 4 types of turf present. Treat turf for weeds.
18. In the same area, remove the grassy weeds from the Juniper.
19. In the west ROW of 1st, diagnose & treat the stressed Loropetalum.
20. In the same area, diagnose & treat the declining Holly Standards.
21. Along 1st & 21st, remove all grassy weeds from the Ligustrum hedges.

22. The natural area behind the original dog park, continue to prune back encroaching plant material and to keep the water flow structures clear.

23. We still have one Brazilian Pepper tree to remove. WHEN? (Pic 23)



24. At the original dog park, treat the Podocarpus for Aphids. There is necrosis & leaf drop.

25. At the original dog park, remove all vines growing in the plants and on the fencing. (Pic 25)



26. At the 4th entrance, remove all volunteer Palms and other weeds growing through the shrubs, prune for plant separation, and set strong bed lines.



27. At the 4th entrance, remove all vines growing on the plants, trees and fencing.
28. In the same area, the new irrigation controller has not been installed. Completion date?
29. Along the south ROW of 21st, remove all vines from the plants & beds.
30. In the same area, vendor to remove all clippings when pruning. This applies to Ornamental Grasses.
31. Property-wide, detail & keep clear all utility & irrigation boxes.
32. Property-wide, remove any damaged and/or inoperable strapping systems. Tighten all operable systems.
33. Detail the waterway banks along 7th. Include mowing.
34. Along 1st & 21st, prune all palms & trees that are contacting the fencing.
35. Property-wide, now that the plant strips on the pond banks have been established, continue to maintain these in a neat and tidy manner. These need to be cut down once a month.
36. Property-wide, rejuve cut the Indian Hawthorn. I have been having good results with this technique when combined with a robust pest treatment plan and follow up fertilization.



Proposals



Fiji YfVYbX`K Ygh`
Community Development District`

Annual Operating and Debt Service Budget
Fiscal Year 2024`

Version 1 - Proposed Budget:`
(Printed on 6/9/2023)`

Prepared by:



Fiji YfVYbX'K Ygh
Community Development District

Operating Budget
Fiscal Year 2024

Proposed Budget
Riverbend West Community Development District
General Fund
Fiscal Year 2023/2024

Chart of Accounts Classification	Budget for 2023/2024
REVENUES	
Interest Earnings	
Interest Earnings	\$ -
Special Assessments	
Tax Roll*	320,498
TOTAL REVENUES	320,498
Balance Forward from Prior Year	-
TOTAL REVENUES AND BALANCE	320,498
EXPENDITURES - ADMINISTRATIVE	
Legislative	
Supervisor Fees	12,000
Financial & Administrative	
District Management	50,448
District Engineer	10,000
Trustees Fees	7,800
Auditing Services	6,000
Public Officials Liability Insurance	2,508
Legal Advertising	3,000
Dues, Licenses & Fees	175
Miscellaneous Fees	500
Website Hosting, Maintenance, Backup, Email	2,800
Legal Counsel	
District Counsel	12,000
Administrative Subtotal	107,231

Proposed Budget
Riverbend West Community Development District
General Fund
Fiscal Year 2023/2024

Chart of Accounts Classification	Budget for 2023/2024
EXPENDITURES - FIELD OPERATIONS	
Electric Utility Services	
Utility Services	45,000
Water-Sewer Combination Services	
Utility Services	2,500
Stormwater Control	
Aquatic Maintenance	15,600
Other Physical Environment	
General Liability Insurance	4,200
Property Insurance	1,600
Storm Clean-up	6,750
Landscape Maintenance	92,100
Irrigation Repairs	3,600
Landscape Replacement Plants, Shrubs, Trees	10,000
Landscape Inspection Services	7,800
Parks and Recreation	
Dog Waste Station Supplies	3,500
Holiday Decorations	4,500
Fence Repairs	6,000
Contingency	
Miscellaneous Contingency	10,117
Field Operations Subtotal	213,267
TOTAL EXPENDITURES	320,498
EXCESS OF REVENUES OVER EXPENDITURES	\$ -

Proposed Budget
Riverbend West Community Development District
Reserve Fund
Fiscal Year 2023/2024

Chart of Accounts Classification	Budget for 2023/2024
REVENUES	
Interest Earnings	
Interest Earnings	\$ -
Special Assessments	
Tax Roll*	20,000
TOTAL REVENUES	20,000
Balance Forward from Prior Year	-
TOTAL REVENUES AND BALANCE	20,000
EXPENDITURES - ADMINISTRATIVE	
Contingency	
Capital Reserves	20,000
Capital Outlay	-
TOTAL EXPENDITURES	20,000
EXCESS OF REVENUES OVER EXPENDITURES	\$ -

Riverbend West
Community Development District

Debt Service Budgets
Fiscal Year 2024

Proposed Budget
Riverbend West Community Development District
Debt Service Funds
Fiscal Year 2023/2024

Chart of Accounts Classification	Series 2016	Series 2019	Budget for 2023/2024
REVENUES			
Special Assessments			
Net Special Assessments ⁽¹⁾	\$ 303,599	\$ 102,261	\$ 405,860
TOTAL REVENUES	303,599	102,261	405,860
EXPENDITURES			
Administrative			
Debt Service Obligation	303,599	102,261	405,860
Administrative Subtotal	303,599	102,261	405,860
TOTAL EXPENDITURES	303,599	102,261	405,860
EXCESS OF REVENUES OVER EXPENDITURES	\$ -	\$ -	\$ -

Hillsborough County Collection Costs (2%) and Early Payment Discounts (4%)

6%

Gross assessments

\$ 431,766

⁽¹⁾ Maximum Annual Debt Service less any Prepaid Assessments received.

Notes:

1.) Tax Roll Collection Costs and Early Payment Discounts are 6% of the Tax Roll. See Assessment Table.

Riverbend West
Community Development District

Supporting Budget Schedules
Fiscal Year 2024

RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2023/2024 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

2023/2024 O&M Budget	\$340,498.00
Hillsborough County Collection Cost @ 2%	\$7,244.64
Early Payment Discount @ 4%	\$14,489.28
2023/2024 Total	\$362,231.91

2022/2023 O&M Budget	\$340,498.00
2023/2024 O&M Budget	\$340,498.00
Total Difference	\$0.00

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2022/2023	2023/2024	\$	%
Series 2016 Debt Service - Single Family	\$1,276.59	\$1,276.59	\$0.00	0.00%
Operations/Maintenance - Single Family	\$1,068.53	\$1,068.53	\$0.00	0.00%
Total	\$2,345.12	\$2,345.12	\$0.00	0.00%
Series 2019 Debt Service - Single Family ⁽¹⁾	\$1,294.00	\$1,294.00	\$0.00	0.00%
Operations/Maintenance - Single Family	\$1,068.53	\$1,068.53	\$0.00	0.00%
Total	\$2,362.53	\$2,362.53	\$0.00	0.00%

Notes

(1.) Certain lots have been partially paid down, resulting in a reduction of their debt service assessment.

RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2023/2024 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M Budget	\$340,498.00
COLLECTION COST @ 2%	\$7,244.64
EARLY PAYMENT DISCOUNT @ 4%	\$14,489.28
TOTAL O&M ASSESSMENT	\$362,231.91

LOT SIZE	UNITS ASSESSED			ALLOCATION OF O&M ASSESSMENTS			
	O&M	SERIES 2016 DEBT SERVICE (1) (3)	SERIES 2019 DEBT SERVICE (2) (4)	EAU FACTOR	TOTAL EAUS	% TOTAL EAU'S	TOTAL O&M BUDGET
SINGLE FAMILY	255	253	0	1.00	255.00	75.22%	\$272,475.33
SINGLE FAMILY (PARTIAL)	84	0	84	1.00	84.00	24.78%	\$89,756.58
Total	339	253	84		339.00	100.00%	\$362,231.91

PER LOT ANNUAL ASSESSMENT			
O&M	SERIES 2016 DEBT SERVICE (1) (3)	SERIES 2019 DEBT SERVICE (2) (4) (5)	TOTAL ⁽⁶⁾
\$1,068.53	\$1,276.59	\$0.00	\$2,345.12
\$1,068.53	\$0.00	\$1,294.00	\$2,362.53

Less Collection Cost/Discounts **(\$21,733.91)**

Net Revenue to be Collected **\$340,498.00**

Notes

(1) Reflects the number of total lots with Series 2016 debt outstanding.

(2) Reflects the number of total lots with Series 2019 debt outstanding.

(3) Annual debt service assessment per lot adopted in connection with the Series 2016 bond issue. Annual assessment includes principal, interest, Hillsborough County collection costs and early payment discount costs.

(4) Annual debt service assessment per lot adopted in connection with the Series 2019 bond issue. Annual assessment includes principal, interest, Hillsborough County collection costs and early payment discount costs.

(5) The Single Family lots within the Sereis 2019 assessment area were partially paid down to reach a gross assessment of \$1,294.

(6) Annual assessment that will appear on November 2023 Hillsborough County property tax bill. Amount shown includes all applicable county collection costs and early payment discounts (up to 4% if paid early).

RESOLUTION 2023-09

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2023/2024; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING, AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager prepared and submitted to the Board of Supervisors (**“Board”**) of the Riverbend West Community Development District (**“District”**) prior to June 15, 2023 a proposed operation and maintenance budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 (**“Proposed Budget”**); and

WHEREAS, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** The public hearing on said Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE: August 21, 2023

HOUR: 6:00 p.m.

LOCATION: The SouthShore Regional Library
15816 Beth Shields Way
Ruskin, FL 33573

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, Florida Statutes, the District’s Secretary is further directed to post the Proposed Budget on the District’s website at least 2 days before the budget hearing date and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed by Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED ON JUNE 12, 2023.

Attest:

**Riverbend West Community
Development District**

Print Name: _____
Secretary / Assistant Secretary

Print Name: _____
Chair/Vice Chair of the Board of Supervisors

Exhibit A: Proposed Budget for Fiscal Year 2023/2024

4/10/2023

Re: Christmas Lighting Estimate for the Riverbend West Community

Inclusions:

1. Monument – Intersection of 21st Ave SE and Leaping Wildcat Place. Signage and surrounding wall and vegetation areas to be decorated.
2. Monument – Intersection of 21st Ave SE and 1st Street. Signage, vegetation, and palm trees to be decorated.

Homeowners Association Requirements

1. Installation of electrical outlet behind the monument at 21st Ave SE and 1st Street. Upon site inspection, one could not be located.
2. All vegetation, to include palms, be pruned prior to the installation of the lights.
3. Homeowners Association is liable for replacement cost of any damaged supplies/decorations provided by Parkhurst Outdoor Lighting if those damages were caused by vandalism, landscapers and or residents.

Cost – The cost of renting and labor for the signs and area associated with both locations is \$5,100. A 50% deposit is due upon completion of the contract to reserve your spot on the schedule. The remaining 50% payment is due after installation of the Christmas lighting.

Please let me know if you have any questions.

Gary A Parkhurst

Owner – Parkhurst Outdoor Lighting

**MEYER TIME MAINTENANCE**

Lutz, FL 33549

Phone: (813-241-5584)

Meyertimellc@gmail.com

ESTIMATE

DATE: 2023

RIVER BEND WEST HOA


SEASON	DESCRIPTION	PRICE	
2023	Holiday light installation of signage in warm white led, outlined at 21 st Avenue SE and Leaping Wildcat Place	375.00	
	Four front bushes under signage in warm white mini led or firefly phasing lights 21 st Avenue SE and Leaping Wildcat Place	155.00	
	Holiday light installation of signage in warm white led, left upper and top outlined. 21 st AVE SE and 1 st St. SW	185.00	
	Two hanging starbursts or versa line supernova option	185.00	
	Bushes in front of signage closest to the street in warm white mini led or firefly phasing lights 21 st AVE SE and 1 st St. SW	475.00	
	Three large palms wrapped in warm white mini led	985.00	
	Wires, clips, timer, mounting supplies etc	175.00	
		Total	2,535.00

Holiday lighting: MTM will provide the design labor and materials for the installation of the proposed job. MTM uses only commercial grade LED lights. MTM will be responsible for the maintenance during the entire holiday season, there will be a 75\$ maintenance trip fee for any issues not caused by our materials such as resetting GFCI.

Connectors, timers, custom fit to your project, seasonal maintenance, removal of materials.

Quotation prepared by: Rick Meyer Please do not hesitate to call us with any questions.

THANK YOU FOR YOUR BUSINESS!



RIVERBEND WEST



RIVERBEND WEST





Trimmers Holiday Decor Tampa

Riverbend West CDD
Riverbend West CDD
2502 Dakota Rock Dr
Ruskin, FL 33570

✉ KCole@rizzetta.com

ESTIMATE	#688
ESTIMATE DATE	Apr 10, 2023
SERVICE DATE	Apr 10, 2023
TOTAL	\$4,300.00

CONTACT US

2234 Lithia Center Lane
Valrico, FL 33596

☎ (813) 545-4782
✉ patrick@trimmershd.com

ESTIMATE

Services	qty	unit price	amount
Entrance Signs -Install lighted garland with bows above both entrance signs.	1.0	\$1,200.00	\$1,200.00
Royal Palms -Install warm white mini lights on the trunks of (3) royal palms -Install green mini lights in palm fronds of (3) royal palms	1.0	\$1,800.00	\$1,800.00
Shrubs -Install green mini lights in shrubs in front of the two monuments.	1.0	\$800.00	\$800.00
Crepe Myrtles -Install firefly lights in (3) crepe myrtles next to sign.	1.0	\$500.00	\$500.00

Services subtotal: \$4,300.00

Subtotal \$4,300.00

Total \$4,300.00

- Contract will automatically renew unless notification by either party by April 1st following decorating season.
- Please have palms trimmed prior to October 1st.
- Trimmers Holiday Decor retains ownership of all merchandise.
- All lighting will be commercial grade LED lighting.
- Customer is responsible for working power outlets.
- Installation by December 10th (Lighting installs begin by October 1st, Greenery begins November 1st).
- Removal of decor by January 20th (Lighting may come down after the 20th, but all greenery and visible decor will be removed by the 20th).

Service Includes:

*Installation of Lighting

*Service calls

*Take down and storage

- For all contracts signed by May 1st, 50% Deposit due on June 1st and final 50% will be due December 1st.
 - For all contracts signed between May 2nd and September 31st, 50% deposit due within 30 days of signed contract and the final 50% payment due December 1st.
 - For all contracts signed after October 1st, payment will be due in full prior to installation.
- 5% late fee for payment received later then 15 day later then due date.

Accepted By: _____

Print Name: _____

Date: _____

*Please print and sign, then email back to Patrick@trimmershd.com

ADDENDUM TO COMMUNITY SIGNAGE LICENSE AGREEMENT

This Addendum (“**Addendum**”) is entered into as of May 1, 2023, by and between Riverbend West Community Development District (“**District**”) and Riverbends West Community Association, Inc. (“**Association**”), to amend and supersede certain provisions of the Community Signage License Agreement (“**Agreement**”) dated October 1, 2022 by and between the District and the Association. In consideration of the terms and conditions and mutual promises contained herein, and other good and valuable consideration, the parties hereto agree as follows:

Addendum to Agreement

WHEREAS, the Agreement provides that the Association is responsible for accessing, constructing, repairing and maintaining the Sign within the Parcel;

WHEREAS, the Agreement provides at paragraph 2 that the Association is responsible, at its sole cost and expense, for maintaining the Sign in a reasonable condition; and

WHEREAS, the Agreement provides in paragraph 4(e) that the Association shall indemnify, defend, and hold the District harmless from any claims arising from any damage to the Sign, including without limitation damage caused by the District’s agents and contractors; and

WHEREAS, the District intends to make improvements to the mailbox within the Parcel where the Sign is located including, but not limited to, installing a light and a shade structure over the mailboxes (“**Improvements**”);

NOW THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the District and Association hereby covenant and agree as follows:

1. The above recitals are true and correct and are incorporated herein by reference.
2. Notwithstanding anything to the contrary in paragraphs 2 or 4(e) or any other provisions of the Agreement, the District agrees to repair any damage to the Sign arising from, related to, or caused in whole or in part by the Improvements. The District shall complete such repairs within ten (10) days of receipt of notice and demand from the Association or the District’s discovery of the damages, whichever comes first.
3. The foregoing shall also apply to any damage to the Sign arising from, related to, or caused in whole or in part by any future construction, repair, alterations, or improvements (“**Future Improvements**”) to the Parcel by the District.
4. The District will indemnify, defend, and hold the Association harmless from any damage, injury, cost or liability arising from or related to the Improvements or any Future Improvements.

Integration and Modification

This Addendum, together with the Agreement as amended by this Addendum, and all of the rights granted hereunder, constitutes the entire agreement between the parties concerning this subject. No modification of this Addendum or the Agreement shall be enforceable unless in writing and executed with the same formalities by the parties or their lawful assignees. The conditions, restrictions and provisions contained in this Addendum and the Agreement shall bind and inure to the benefit of the parties hereto and their respective successors and assigns. Unless specifically set forth herein the Agreement remains unchanged and is in full force and effect. Where terms are inconsistent between this Addendum and the Agreement, the terms of this Addendum shall control.

IN WITNESS WHEREOF the parties have executed this Addendum as of the date first above written.

**Riverbend West Community Association,
Inc.**

By: _____

Print: _____

Title: _____

Date: _____

**Riverbend West Community Development
District**

By: _____

Print: _____

Title: _____

Date: _____

**CONSENT TO ASSIGNMENT OF THE
CONTRACT FOR PROFESSIONAL TECHNOLOGY SERVICES BY
AND BETWEEN RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT
AND RIZZETTA TECHNOLOGY SERVICES, LLC. TO
RIZZETTA & COMPANY**

THIS ASSIGNMENT AND AMENDMENT (“Assignment”) is made and entered into this 15th day of November 2021 by and between, Rizzetta Technology Services, LLC. Whose mailing address is 3434 Colwell Ave., Suite 200, Tampa, FL, 33614 (“**Assignor**”); and Rizzetta & Company, a Florida Corporation, whose mailing address is 3434 Colwell Ave, Suite 200, Tampa FL 33614 (“**Assignee**”); and Riverbend West Community Development District a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, located in Hillsborough County Florida, whose address is 9428 Camden Field Parkway, Riverview FL 33578 (the “**District**”).

RECITALS

WHEREAS, Assignor and the District previously entered into that certain *Professional Technology Services contract*, dated August 5, 2019 (the “**Agreement**”); and

WHEREAS, on January 1, 2022, Assignee will consolidate multiple legal entities with common and exclusive ownership under the single organization (Assignee) and Assignor is one such entity resulting in Assignor being assimilated into Assignee, and such assignment requires written approval from the District to be effective; and

WHEREAS, Assignor and the District hereby recognize and agree that the Assignor’s rights and obligations under the Agreement could be assigned to a third party pursuant to Section XIV of the Agreement; and

WHEREAS, Assignor desires to assign all of its rights and obligations under the Agreement, as amended by this instrument, to Assignee, Assignee desires to accept such assignment, and the District desires to express that it agrees with and has no objection to such assignment; and

NOW THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which are hereby acknowledged, the District, Assignee, and Assignor agree as follows:

1. INCORPORATION OF RECITALS. The Recitals stated above are true and correct and are incorporated herein as a material part of this Assignment.

2. DISTRICT CONSENT TO ASSIGNMENT OF THE AGREEMENT. The District consents to Assignor’s assignment of the Agreement to Assignee.



Rizzetta & Company

3. ASSIGNEE'S ACCEPTANCE OF LIABILITY. Assignee agrees to assume any and all debts, obligations and liabilities of Assignor present and future, arising out of or related to the Agreement.

4. NOTICES. Upon this Assignment, notices pursuant to the Agreement shall be in writing and shall be delivered to the Assignee as follows:

A. If to the District: Riverbend West Community Development District
9428 Camden Field Parkway
Riverview, Florida 33578
Attn: District Manager

With a copy to: Straley Robin Vericker
1510 W. Cleveland Street
Tampa, Florida 33606
Attn: District Counsel

B. If to Assignee: Rizzetta & Company
3434 Colwell Ave, Suite 200
Tampa, Florida 33614
Attn: CDD Legal

5. COUNTERPARTS. This Assignment may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute but one and the same instrument. Signature and acknowledgment pages, if any, may be detached from the counterparts and attached to a single copy of this document to physically form one document.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]



Rizzetta & Company

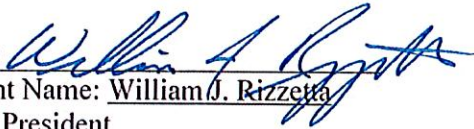
Page 2 of 3

IN WITNESS WHEREOF, the parties have executed this Assignment effective as of the date set forth above.

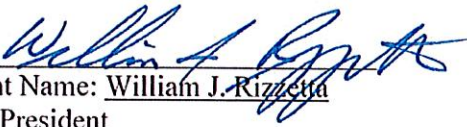
Riverbend West Community Development District

By: 
Print Name: KEVIN KASPAR
Its: Chairman/Vice Chairman

Assignor: Rizzetta Technology Services, LLC.

By: 
Print Name: William J. Rizzetta
Its: President

Assignee: Rizzetta & Company, Inc.

By: 
Print Name: William J. Rizzetta
Its: President



Rizzetta & Company

From: John Toborg <JToborg@rizzetta.com>

Sent: Wednesday, June 7, 2023 4:47 AM

To: Montagna, Angel <Angel.Montagna@inframark.com>; Bryan Schaub <BSchaub@rizzetta.com>

Cc: Goldyn, Jennifer <Jennifer.Goldyn@inframark.com>

Subject: RE: [EXTERNAL]Landscape inspections

Sorry for the delay.

Riverbend West

\$650/Mt. - \$7800/Yr.

John R. Toborg
Division Manager
Landscape Inspection Services

813.933.5571 Ext. 8027
jtoborg@rizzetta.com

rizzetta.com



Rizzetta & Company
Professionals in Community Management

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVERBEND WEST
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Riverbend West Community Development District was held on **Monday, May 15, 2023, at 6:03 p.m.**, at the SouthShore Regional Library, located at 15816 Beth Shields Way, Ruskin, FL 33573.

Present and constituting a quorum were:

Kevin Kaspar	Board Supervisor, Chair
Morgan Woodcock	Board Supervisor, Vice Chair
Joe Collins	Board Supervisor, Asst. Secretary
Rebeca Hartsook	Board Supervisor, Asst. Secretary.
Keith Cascio	Board Supervisor, Asst. Secretary

Also present were:

Jennifer Goldyn	District Manager, Inframark
John Amarosa	Representative, Pinelake
Doug Agnew	Representative, Advanced Aquatics
Bryan Schaub	Landscape Inspection Manager, Rizzetta & Co.

FIRST ORDER OF BUSINESS

Call to Order

The meeting was called to order at 6:03 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members present.

THIRD ORDER OF BUSINESS

Staff Reports

Aquatics Services Update

The Board reviewed Mr. Agnew's report and noted that a lot of trash is coming from across the street into ditch 5.

Mr. Agnew also noted that the overgrowth coming into ditch 7 from the neighboring owner is causing a problem with the treatment of the ditch.

The Board directed Ms. Goldyn to reach out to the owner and see if they are willing to clear, or would allow the District to clear the brush.

51 Pine Lake will provide a proposal to clear the area.

52
53 Mr. Cascio mentioned there is a lot of trash in pond 1, in phase 3. Advanced
54 Aquatics will address the issue.

55
56 **Landscape Report**

57
58 Mr. Amarosa presented the proposal for irrigation enhancement to separate the
59 HOA and CDD irrigation in the amount of \$1,585.57.

60

On a motion from Mr. Kaspar, seconded by Mr. Cascio, the Board unanimously approved the Pine Lake proposal in the amount of \$1,585.57, for irrigation enhancement to separate the HOA and CDD irrigation, for the Riverbend West CDD.

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62 A combination lock will be placed on the box to insure that no one can get into the
63 box, besides Pine Lake.

64
65 **Landscape Inspection Services Report**

66
67 Mr. Schaub presented his report to the Board.

68
69 **District Counsel**

70
71 Present and no report.

72
73 **District Engineer**

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75 Not present and no report.

76
77 **District Manager**

78
79 Ms. Goldyn informed the Board of Supervisors that the next scheduled meeting is
80 Monday, June 19, 2023, at 6:00 p.m. at the SouthShore Regional Library, located
81 at 15816 Beth Shields Way, Ruskin, FL 33573.

82
83 The Board requested that Holiday Lighting be added to the budget. They would also
84 like to see an increase in fence repairs and storm clean-up.

85
86 **FOURTH ORDER OF BUSINESS**

87 **Consideration of Holiday Lighting**
88 **proposal**

89 The Board decided to table this item until the June 2023 meeting.

90
91 **FIFTH ORDER OF BUSINESS**

92 **Consideration of Dog Park Bench**
93 **proposal**

On a motion from Mr. Casico, seconded by Ms. Woodcock, the Board unanimously approved the dog park proposal and would like the bench placed inside of the dog park, at the end of the sidewalk, for the Riverbend West CDD.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2023-05,
Appointing District Manager**

On a motion from Mr. Kaspar, seconded by Mr. Cascio, the Board unanimously adopted Resolution 2023-05, Appointing District Manager, for the Riverbend West CDD.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2023-06,
Designating Officers and Treasurer**

On a motion from Ms. Woodcock, seconded by Mr. Kaspar, the Board unanimously adopted Resolution 2023-06, Designating Officers and Treasurer, as amended, for the Riverbend West CDD.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2023-07,
Designating Authorization and Action
Relating to Accounts**

On a motion from Ms. Woodcock, seconded by Ms. Hartsook, the Board unanimously adopted Resolution 2023-07, Designating Authorization and Action Relating to Accounts, for the Riverbend West CDD.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2023-08,
Designating Registered Agent**

On a motion from Mr. Collins, seconded by Ms. Woodcock, the Board unanimously adopted Resolution 2023-08, Designating Registered Agent, for the Riverbend West CDD.

TENTH ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisors BOS Meeting held on
April 17, 2023**

On a motion from Ms. Hartsook, seconded by Mr. Cascio, the Board unanimously approved the April 17, 2023, meeting minutes, for the Riverbend West CDD.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Collins would like the Brazilian Pepper tree East of Phase 3 entrance needs to be trimmed back. The fence around pond 4 is down again and needs to be repaired.

Ms. Hartsook would like to know when the HOA plans to put up their message board.

TWELFTH ORDER OF BUSINESS

Adjournment

On a motion from Mr. Kaspar, seconded by Ms. Woodcock, the Board unanimously approved to adjourn the meeting at 7:09 p.m., for the Riverbend West CDD.

Assistant Secretary

Chair / Vice Chair